

**EMERGENCY MANAGEMENT  
MINUTES OF  
January 26, 2010  
Regular Meeting  
SALEM CONNECTICUT**

**PRESENT**

Ed Shafer  
Don Bourdeau (arrived at 7:37)  
Brian Cinea  
Chip Weston  
Sue Spang

**ABSENT**

Ralph Boles

- 1) **Call Meeting to Order** E. Shafer called the meeting to order at 7:05

- 2) **Approval of Minutes**

**October 27, 2009 Minutes**

**M/S/C (Weston/Shaffer) to approve the minutes of October 27, 2009 as presented.**

**For Approval- Weston, Shafer, Spang. Opposed-none, Abstaining-Cinea**

**Vote: Approved**

**December 22, 2009 Minutes**

**M/S/C (Shaffer/Weston) to table approval of the December 22, 2009 minutes until the next meeting. Approved: Unanimously**

- 3) **Guests**  
**None**

- 4) **Old Business**  
**None**

- 5) **New Business**

**a. New Members/LEPC/Emergency Management**

E. Shafer introduced new member Rick Martin. He stated that Christina Philip and Jeff Sutton will also be members. E. Shafer informed the committee that both Rick and Christina have their HAM Radio Operators licenses and would be available for emergencies.

**b. Alternate Route/Fire Police**

Letter still needs to be sent to Greg Weston thanking him for all his hard work on the alternate signs route. B. Cinea showed the map of the routes and where the signs were placed. C. Weston will get G. Weston's write up for the project so it can be placed on the website.

- c. **Plan HAZMAT Table Top Exercise**  
Table until next meeting

6) **Other Business**

Discussion on the Tier 2 forms from businesses that have hazardous materials. They usually arrive in the beginning of the year and need to be reviewed by Emergency Management. (D. Bourdeau arrives at 7:37) D. Bourdeau stated that there are no businesses in Salem that have enough hazardous materials to warrant filing the Tier 2 forms.

7) **Adjournment**

**M/S/C (Weston/Shافر) to adjourn at 7:39. Vote: Approved  
Unanimously**

**Respectfully Submitted  
Sue Spang, Recording Secretary**